

**UFCW LOCAL 1262 AND
EMPLOYERS WELFARE FUND**

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EMPLOYEE TRUSTEES

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Re: Over the Counter COVID Tests

Dear Participant:

This letter is to provide you with important information about how you can receive FDA-authorized over the counter at-home COVID tests (“OTC Tests”). Please read this letter carefully and keep this with your summary plan description.

As you may have already heard, the U.S. government is making four at-home COVID testing kits available to each household, free of charge, and shipped directly to your house. You can order your 4 free tests at <https://special.usps.com/testkits>.

In addition, beginning January 15, 2022, OTC Tests will be covered by the UFCW Local 1262 & ShopRite Welfare Fund (“Fund”) consistent with the rules described in the enclosure and this cover letter. The Fund will provide coverage for up to 8 OTC Tests per covered person per month. If you purchase a package with two tests inside, that is counted as two tests. You are not required to have a prescription from your health care provider to receive this coverage. However, you are permitted to use OTC Tests covered by the Fund for medical purposes only, such as if you were in direct contact with someone who tested positive for COVID-19 or you exhibit symptoms of COVID-19 (“Permitted Purpose”). If you need a test for other purposes – employment, travel, surveillance or other similar purposes – you can use the free tests from the government or purchase an OTC Test at your own expense. **By submitting a claim for an OTC Test (whether at point of sale, the Direct Shipping Option or through reimbursement), you are certifying that you are purchasing a test that will be used only by yourself or a family member who is covered by the Fund, that the test will be used for a Permitted Purpose only and that no portion of the cost of the test will be reimbursed from another source.**

Coverage for OTC Tests will be administered through the Fund’s prescription benefit program with Express Scripts. Effective immediately, if you purchase a test at the pharmacy counter of any in-network pharmacy and present your member identification card, you will not be charged for the OTC Test – it will automatically be paid in full at the point of sale, with no co-payment, co-insurance or other out-of-pocket costs. However, you must go to the pharmacy counter to receive this automatic coverage – please do not go to the cashier station.

If you have already purchased an OTC Test on or after January 15, 2022 and paid out-of-pocket for that test, you can submit a claim to ESI for reimbursement of the amount you paid. Simply log into ESI’s website at the address noted in the enclosure to submit a reimbursement request. You will be required to provide your receipt and the UPC code for the OTC Test in order to receive a reimbursement.

Finally, ESI has also developed a direct shipping option, which will enable participants to order OTC Tests on-line and have them shipped directly to your residence (Direct Shipping Option). Participants can either order kits: on-line by logging into Express-Scripts.com (if you have previously set up an Express Scripts on-line account); or by calling the number on the back of your Express Scripts ID card. Note that, if you choose to purchase an OTC Test from a non-participating pharmacy or retailer (whether on-line or at retail), the maximum reimbursement you will receive is \$12 per test, regardless of what you paid for the test. However, if you use the point of sale coverage option at a participating pharmacy or the Direct Shipping Option, the cost of your OTC Tests will be covered in full.

If you have any questions, please contact ESI or the Fund Office.

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